



Big Spring School District
Technology Department
45 Mount Rock Road
Newville, PA 17241-9466
717-776-2417

Dear Graduating Senior,

The Big Spring School District would like to congratulate you on your upcoming graduation. You have worked hard at Big Spring and should be proud of your accomplishments. We know that, as a Bulldog, you will continue to do great things well beyond your high school years.

As graduation day nears, we would like to offer you the opportunity to keep your computer device and take it with you on your post-secondary endeavors. When you choose to keep the device we will refresh it, remove it from the Big Spring domain, ensure that it is in the same or better condition than when turned in, and transfer full ownership of the device to you. Your documents will not be lost during this process but you will still need to save them elsewhere by the end of July. Your (bigspringd.org) account will be deleted then and any data that hasn't been saved by then will be deleted so please make sure to do this well in advance.

To complete the process, please return the attached form along with your device (no bag or charger) to the school library when you have taken your last test. **ALL STUDENTS MUST TURN IN THEIR DEVICE REGARDLESS OF WHETHER IT IS BEING KEPT OR NOT.**

If you have any questions, please do not hesitate to contact the Technology Department at 717-776-2417.

Sincerely,
Robert Krepps
Director of Technology

Graduating Senior Computer Device Options

Student Name (PRINT): _____

Student Signature: _____

Phone #: _____

Please Select One:

I choose to keep my computer device.

I choose NOT to keep my computer device. I am returning it in good working order.

*** Students keeping their device will get them back following graduation rehearsal ***